

Enaahdig North Healing Lodge

Box 7 Alban, Ontario P0M 1A0

Phone: (705) 857-3818 Fax: (705) 857-3266

Client Referral Intake Application Form

Referring Agency Information

Referral Contact Person: _____ Position: _____

Agency: _____

Address: _____

_____ E-Mail: _____

Telephone #: _____ Ext: _____ Fax#: _____

Note: *If for any reason your client makes the decision to leave this program before completion, the lodge will not be responsible for their well-being or safety after they leave the lodge site. If we make the decision to discharge your client from the program, you will be contacted and your client will be sent home by bus or their own mode of transport.*

Agency Client Aftercare Agreement:

Enaahdig North Healing Lodge requires appropriate aftercare for any person referred in order to provide an adequate continuum of care. Please complete the following indication of you and your agency's intention in providing aftercare for your client once they leave our program and return home.

Do you agree to provide aftercare, as deemed appropriate, for the person referred in this form once he/she has completed the Enaahdig North Healing Lodge's programming? Yes ____ No ____

If no, would you be willing to assist the client and or our agency to find aftercare services in their home community? Yes ____ No ____

Signature of Referring Agent

Date

Title/Position of Referring Agent

Name of Agency

Client Identifying Information:

Applicants Name: _____ D.O.B. _____

Address: _____

_____ E-mail Address: _____

Home Phone # : _____ Alternate Number: _____

Male: _____ Female: _____ Transgender: _____

Marital Status: Married / Common Law _____ Single _____ Widowed _____

First Nation: _____

Status _____ Non-Status _____ Métis _____ Inuit _____ Non-Native _____

Children's Information:

Please list children name, age, sex and weather they still live at home and if not where do they reside.

Name of Child	Age	Male/Female	Do they live with you?

Have you or any of your family attended Residential School:

You: Yes ___ No ___ Where? _____

Parents: Yes ___ No ___ Where? _____

Siblings: Yes ___ No ___ Where? _____

Grandparents: Yes ___ No ___ Where? _____

Reason for Referral:

Please specify with a yes or no whether this client is a victim or offender or both of each abuse listed below.

TYPE OF ABUSE	WERE YOU A VICTIM?	WERE YOU AN OFFENDER?
Childhood Sexual Abuse?		
Adult Sexual Assault?		
Physical Abuse		
Psychological Abuse?		
Mental Abuse?		
Emotional Abuse?		
Spiritual Abuse?		
Other?		

If your client is a sexual offender, we work only with adults who are victims of childhood sexual abuse and have begun to have the thoughts or actions of sexual offending against children. (Not those that have raped adults). We are not qualified to work with chronic sexual offenders or pedophiles. We work with unlearning a learned behaviour. (Some client's may have started to watch child porn, or have touched a child inappropriately)

Effects of Abuse Experienced: _____

Agency Client Referral Questions: (Circle the Correct Answer)

1. Has this referral been thoroughly discussed with the client having full knowledge of the type of program they are entering into? Yes No.
2. Is this referral Voluntary? Yes No Court Ordered? Yes No
3. Has this client attended Enaahtig North Healing Lodge previously? Yes No
4. Has this client been involved in a substance abuse treatment program? Yes No

If Yes, Where and did they complete the program? _____

5. What Substances/Drugs/Alcohol has this client been using? _____

6. How long has your client been clean and sober? _____
 (Client's must be clean and sober minimum of 30 days before being qualified to enter the program).

7. Has this client been involved in counselling in the past or presently? Did it help? Yes No

8. Does this client have any past or present outstanding legal issues? Yes No (provide details)

Client's Survivor /Victimization History:

1. Please provide brief details of client's sexual assault/abuse history: (age, type of abuse happened etc..)

2. How long has your client been involved with your agency and what were their presenting issues?

3. Client's Progress in addressing presenting issues at your agency?

4. Has this client had any difficulty working with your agency? (for example; during individual or group work or one to one counselling?)

5. What are the strengths of this client?

6. The program requires each client to maintain a journal and read some resource material. Does this client have strong enough reading and writing skills to carry out this part of the program?

7. Has your client had a doctor or nurse practitioner complete our one page medical form? _____

Note: *Medicals must be completed and sent in to the lodge in order for us to consider your client as a candidate for entry into a program.*

8. Has the medical been sent in to the intake team to add to their intake application? _____

9. What are your overall impressions about this client's willingness to do the work needed to complete this program? Are there any areas of behaviour that you are concerned about that would assist us in being prepared to work with his or her issues? (i.e. rage, grief, personality issues)

Enaahdig North and Central Healing Lodges**Admission Criteria**

Enaahdig North Healing Lodge strives to provide traditionally based, holistic programs and services for the healing of Aboriginal persons across their life span. We also endeavour to provide opportunities for learning for people of all nations. Those wishing to refer persons to Enaahdig North should be aware that we are **not a crisis centre** or shelter and we are **not a detoxification or substance abuse treatment centre**. The following admission guidelines are provided to help you with your referral:

1. Persons of Aboriginal descent within our catchment area, from 19 years and older, will be given highest priority for admission. Persons of Aboriginal descent outside of our catchment area will be given the next level of priority for admission. Enaahdig North's catchment area includes all of the Sudbury, North Bay, Manitoulin Island, Sturgeon Falls (Nipissing) districts; we also provide services for all locations North, North West and North East of these locations. Our central offices located in Victoria Harbour (Enaahdig Healing Lodge and Learning Ctr.) provide services to our southern locations.
2. To be considered for admission to residential programs, all applicants are required to be free of substance use for a reasonable amount of time prior to admission which will allow the applicant to exercise clear thinking and make rational decisions.
3. ***All applications must be wholly voluntary. Accordingly, we will not consider applications from persons electing treatment in lieu of fines or imprisonment. Persons seeking treatment as a condition of probation or parole will not normally be offered residential services.***
4. To be considered for admission applicants ***must not be deemed in "unsafe" crisis***. They must not represent a serious threat to themselves or others. For residential programs, this means an applicant must not be actively suicidal, assaultive, or have an assaultive estranged partner at large. For non-residential programs/services, the person must not be actively suicidal.
5. All applicants must affirm and preferably demonstrate a willingness to assume responsibility for their healing work, to actively participate in offered programs and services and must be aware that Enaahdig has a traditionally focused healing approach.
6. All applicants must be willing to obtain a medical clearance to participate in residential programs and certain non-residential services. Typically, a clearance will state the applicants medical readiness to participate in sweat lodges and cedar bath ceremony; the presence of any medical condition that might adversely impact staff and or other participants; confirmation of the need for medication if the applicant requires it and must rule out any medical condition that might account for some or all of the condition that the applicant is seeking healing for. All medications prescription and non-prescription must be listed on the attached medical form.
7. All applicants must be willing to abide by Enaahdig's Code of Ethics and Code of Conduct while on the premises or when out for scheduled program outings.
8. Applicants must be willing to allow their baggage and possessions to be examined upon arrival to the program and possibly upon departure from Enaahdig North Programs.
9. Persons seeking programs and services at Enaahdig will normally be expected to provide their own transportation to the Sudbury or North Bay Bus Stations where the lodge staff will pick them up and transport them in to the lodge.

Client Signature: _____ Date: _____ / _____ / _____
D M Y

Enaahutig North & Central Healing Lodges

Enaahutig North Referral Process

We provide the following information about Enaahutig North’s referral and intake procedures to help your agency make informed referrals and to help you prepare applicants for the referral and intake process. We ask referring agencies to be aware of our admission criteria before referring prospective applicants. An important detail to keep in mind before considering Enaahutig for a referral is that; we focus on providing healing programs and services to individuals who accept responsibility for their healing and are willing and able to work toward it. Complete referral packages are provided on request as is information on residential and non-residential programs and services, workshops and special events.

Who can refer?

Any of the following can make referrals: clients (self-referrals), community based counsellors, health care related agencies, health care professionals and Para-professionals, traditional elders and healers. Because of the confidential nature of our work at Enaahutig North, all visits to the lodge are by appointment only during a residential week. Do call ahead to book a visit date. Consequently, we do not accept walk-in intake requests or visits. Also not that referring agencies must be prepared to complete our referral procedures and agree to provide aftercare to applicants if deemed appropriate.

Making a Referral

1. Contact the Lodge for Pre-Screening

The first step in a referral would normally be to contact Enaahutig North to determine the appropriateness and availability of our programs and services to your client. Such inquiries will usually be directed to the Program Manager/Intake Coordinator. During this contact it would be helpful to us if you were prepared to share general information about the prospective applicant and the issues for which he/she is seeking healing. We also may need to discuss how far along in the healing process the individual is and what preparatory and follow-up work may be required.

If after this your client appears to be an appropriate referral and suitable services are available, complete a referral form. If the applicant is a minor or otherwise requires parental/guardianship permission to seek counselling, please arrange to have the parent/guardianship sign a “Consent to Intake/Treatment” form. You may also want to have your client complete a medical release form (included in referral package) which will enable you to release pertinent information about him/her to Enaahutig North.

When the required forms are complete, submit them to the lodge program manager. You may make a submission through mail, fax or courier. If you are going to fax the forms, it is best to call ahead and let the manager know that the confidential information will be arriving thereby ensuring confidentiality.

If after an application for services has been completed, an applicant changes his/her mind about attending the program, please let us know as soon as possible. If the client does not show up at the bus station for pick up, it is four hours of staff time and cost of gas to the lodge for staff to pick up your client that does not

show up. This takes away from others clients who are on our waiting list who would like to attend the program but can't on short notice. Miigwetch, for your consideration of this issue.

Enaahdig North and Central Healing Lodges

2. The Screening process:

All submitted referral forms will be reviewed by the intake team and program manager/intake coordinator to reaffirm that our programs/services are appropriate for the applicant. If we think that a referral was clearly inappropriate for Enaahdig North programs/services, the referring agent and applicant will be contacted and informed of the decision and why the decision was made.. Otherwise the referring agent and/or applicant will be contacted and offered an intake appointment.

3. Intake Procedures:

Intake appointments will be scheduled to take place at the referring agent's organization or local friendship ctr. where an intake assessment questionnaire will be completed between the interviewer from Enaahdig North and the applicant. If the applicant's location is too far from either the central healing lodge in Victoria Harbour or the Northern Lodge location in River Valley Ontario; it is possible that a telephone interview can be arranged. Applicants will be asked to read and sign the consent to intake treatment form to ensure they are aware of certain rights and responsibilities to seeking help at Enaahdig North. A copy of this form is included in the referral package.

4. Assessment and Team Disposition:

Following the intake, the report and initial assessment will be taken to our treatment team for discussion. At this point, the team will consider the applicants issues and healing goals and then determine what service options are available to them from our lodge. The applicant and or referring agent will then be contacted, usually by phone or mail, and the applicant will be given the opportunity to accept or decline services offered.

5. Discharge:

When Enaahdig North's clients approach the end of their healing work with our lodge, we will attempt to ensure that all participants have an appropriate continuity of care in their home communities. Exit interviews will be conducted with each participant upon completion of the residential cycle.

6. Early Discharge Before From Program:

The counselling team of Enaahdig North may under certain circumstances discharge a participant/client early from the program. This would take place only under circumstances where the team feels that the client is not actively participating in the program or is refusing to follow the lodge code of ethics and rules of behaviour. The client's worker will be notified of the discharge and reasons of the discharge of the client from the program.

Note: If you have any questions regarding the referral process, please do not hesitate to contact Enaahdig North at (705) 853-0177 and speak to the Program Manager or one of the intake assessment team.

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Enaahchtig North and Central Healing Lodges

Enaahchtig Code of Conduct

The Code of Conduct of Enaahchtig North Healing Lodge operated by Enaahchtig Healing Lodge and Learning Ctr. is a set of standards that all people at the lodges, both participants and staff are expected to govern their behaviour by. The Code is established to promote an atmosphere of spiritual, emotional, mental and physical safety. We believe this to be necessary for the healing and health of each of us and for the integrity of Enaahchtig North Healing Lodge. The following guidelines are central to our Code of Conduct.

1. All persons at Enaahchtig are expected to exhibit respect for others in their behaviour, manner and speech. Accordingly, emotional abuse (i.e. insults, hurtful criticism, or verbal intimidation), **physical violence or intimidation will not be tolerated at any time.**
2. All persons at Enaahchtig are expected to exhibit respectful relations with all of creation while at the lodge. Accordingly, persons must not hurt or damage plant or animal life or otherwise do anything destructive to the land or property.
3. All persons at Enaahchtig are expected to exhibit respect for all races of humankind and their original teachings in behaviour, manner and speech. Furthermore, we are expected to exhibit respect and non-interference with the beliefs and spiritual paths of others.
4. All persons at Enaahchtig are expected to exhibit respect for the property of the Lodge and the personal belongings of others. While at Enaahchtig, the personal belongings of others are not to be used or interfered with without the permission of the owners.
5. Enaahchtig is a **drug and alcohol free** area. Accordingly, no alcohol or non-prescription drugs are to be brought onto the property at any time.

Safety Precautions

Swimming: Swimming will be allowed by the program staff only if it does not interfere with scheduled programming. All swimmers will not swim any further than fifty feet from the dock where the flotation device is. There will be a staff person on site at all times for safety precautions.

Nature Walks: Nature walks can take place as they fit within the scheduled programming. Walkers must let staff know they are going for a walk and where and how long they will be gone. Walkers must have another peer with them when they go for walks for safety reasons. We are located in a remote area where there are wildlife/animals and hunters.

Canoeing: Canoeing for client's can take place as long as it fits within the scheduled programming. Staff must be present and all rules followed or canoeing privileges may be stopped. Programming staff will apprise the client of the rules when canoeing.

Camp Fires: Campfires are to be supervised and approved by a staff member keeping in mind fire restrictions in the summer months.

Lodge Machinery/Equipment: is for staff use only. No clients are allowed to use any lodge equipment.

Fire/Emergency Situations: The lodge is located in a remote area without fire services. There is a fire safety protocol in place to ensure the safety of all lodge staff and clients and knowledge of this protocol will be provided to each client upon arrival at the lodge.

Note: I have read the Enaahchtig North/Central Code of Conduct/Safety Precautions and I agree that I will follow them. I hereby waive any legal and or moral responsibility on the part of Enaahchtig North Healing Lodge or it's representatives for any ill effects of my therapy, loss or damage to me or my property in or about the property owned, leased or occupied by Enaahchtig Healing Lodge and Learning Centre.

Client Signature: _____ Date: ____/____/____
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Enaahchtig North and Central Healing Lodges

Consent to Intake/Treatment

The purpose of this form is to inform you of your rights and responsibilities in seeking help at Enaahchtig North or Central Locations and to obtain your consent to conduct an intake and to provide services.

During the intake interview, we will ask you questions about your past and current life circumstance and about the problems you seek to address in your healing process. You have the right to refuse to answer any of the questions but it will help us if you do answer each of them. All information provided by you is considered confidential. We will permit only members of our treatment team access to your personal information and only then for serving you.

Sharing this information outside of Enaahchtig will be done only with your written consent. There are several limitations to your right to privacy: If we ever come to believe that you are an immediate threat to yourself or others, we would be obligated to report this to the appropriate authorities for the protection of all involved. Also, files can sometimes be subpoenaed.

After your intake session, our treatment team will consider your issues and your healing goals and then determine what service options we can offer you. Both you and the referring agent will be contacted and you will be given the opportunity to either accept or decline services offered.

The primary obligations that you have in seeking services at Enaahchtig are to assume responsibility for your personal healing and to respect Enaahchtig’s rules while at the lodge. If you have any questions about your rights or responsibilities, you can contact us by telephone or ask the assessment counsellor at the face to face interview.

Statement of Understanding and Consent

I understand that by signing this form I have acknowledged that I have read and understand the information provided above and that I have given my permission to have an intake interview conducted in order to offer treatment. Furthermore, I understand that this in no way obligates me to Enaahchtig North/Central Healing Lodge in any way. (If consent is being given for a minor child, please indicate child’s name on the right)

_____/_____/_____ M D Y For: _____
Signature of Applicant (name of minor child if applicable)

_____/_____/_____ M D Y
Signature of Witness

If you are signing for a minor child/ward what is your relationship to child/ward?
